

Watermead Parish Council Meeting

**Thursday 15 June 2017 at 7.30pm
The Village Hall, Watermead**

Attendees: Cllr Severn (Chair), Cllr A Schwab, Cllr Singleton, Cllr J Gent, Cllr Toler Noreen Shardlow (Clerk), Michelle Jackson (Assistant Parish Clerk), BCC Cllr Netta Glover plus 1 members of the public

17.23 Chairman & Vice Chairman Acceptance of Office Forms

The Clerk advised that the Acceptance of Office forms had been received from Cllr Severn and Cllr A Schwab

17.24 Apologies

Cllr Rose, Cllr I Schwab

17.25 Declarations of Interest

To declare any personal or prejudicial interests regarding the agenda – Cllr A Schwab – All items relating to Crematorium and Legal.

17.26 To Receive Police Report re Protection of Persons & Property

No police report received. At the May 2017 Annual Meeting of the Parish Council it was agreed for the Clerk to write a formal letter to the Neighbourhood Policing Team to highlight concerns as a Parish and to request a report or attendance at meetings. A copy of the letter sent and the response had been circulated to all Cllrs.

17.27 Open Forum for Parishioners at 7.40 pm – 8.10 pm followed by the Council Meeting

Cllr Severn reported that there had been a parked truck camping overnight for several days on Watermeadow.

Graham Severn advised that the willow trees by the Guillemot flats needed trimming. Also the area by the nursing home needs clearing. The Clerk confirmed these were on the contractors work schedule.

Cllr Glover gave her report. She was requested to advise AVDC Planning Department that the PC had made several attempts at contact but had received no return phone calls or response to correspondence.

Cllr Singleton raised an issue on behalf of a parishioner regarding the location of the bus stop. When the bus is waiting in the bus stop it obscures view for traffic coming out of Stonechat. The resident was advised to take the issue up with highways or write to The Clerk for her to raise the issue.

The Chairman thanked the visitors for their attendance.

Council Meeting

17.28 To agree the minutes of the Parish Council Meeting held on 18 May 2017

The Minutes were agreed and signed as a true record of the meeting.

17.29 Planning & Licensing Matters

1. To update on any Planning Applications submitted

A resident of Watermead expressed concern in respect of a previous planning application 10 Willowherb, over the new fencing that has appeared and wishes it drawn to the attention of the Parish Council. The Clerk has revisited the planning application and advised the application only details the actual structural building works. The application does mention the boundary wall as the proposed extension would project forward of the property by 1.2 metre but fails to mention any fencing around the boundary of green space. The land in question is owned by the property according to Land Registry. The Clerk advised the resident to make an enquiry to Aylesbury Vale District Council Planning Department. The PC agreed with this route as AVDC are the determining authority and thanked the resident for bringing this matter to their attention.

2. **17/01864/APP** – 26 Kestrel Way Single storey rear extension
Plans circulated via separate email. The PC had no objections to the planning application.

3. **17/00071/APP – Watermead Village Car Park Erection of 21 flats with associated parking** - awaiting report/committee meeting date from Aylesbury Vale District Council.

4. **14/01575/APP – Proposed Crematorium, Riviera Site** - awaiting consultation documents to be sent.

5. **17/01793/ENVPER – Environmental Permit Proposed Crematorium, Riviera Site**
Cllr Severn to circulate email.

17.30 Finance & Administration

1. **To agree the payment schedule for June 2017** – the Clerk had previously circulated the payment schedule which was approved. She reported that Environments for People apologised profusely for the error but the works was £9k cheaper than originally quoted. As monies had already been drawn down from the Public Works Loan Board, it was proposed and agreed to keep back the money for future environmental works.

Payment Schedule		Jun-17				Payment Method
Company	Invoice No	Allocation	Net Amount	VAT	Gross Amount	(if Chq provide Number)
Eagle Graphics Printers	22397	Village View	£1,542.00	£0.00	£1,542.00	BACS
Rachel Seago	Summer 2017	Village View	£830.00	£0.00	£830.00	BACS
HMRC - PAYE & NI	N/A	NI & PAYE	£1,382.97	£0.00	£1,382.97	BACS
M. Jackson	N/A	Assistant Clerk	£333.04	£0.00	£333.04	BACS
N. Shardlow	N/A	Clerk	£2,746.41	£0.00	£2,746.41	BACS
G. M. Hall & Co.	752	Payroll	£20.00	£0.00	£20.00	BACS
Celebration Management Ser.	286	Hall Management	£600.00	£0.00	£600.00	BACS
CLC Grounds Maintenance	See Invoices	Grass, Litter, R&M, Allotments, Weed Killing & Cricket Pitch	£2,942.00	£0.00	£2,942.00	BACS
British Gas	600026660	Village Hall	£55.13	£2.75	£57.88	BACS
Burgess Office Equipment	136/100918	Stationery	£8.90	£1.78	£10.68	BACS
Berryfields Parish Council	BF17/01	First Aid Training	£85.00	£0.00	£85.00	BACS
ROSPA	28844	ROSPA/H&S	£70.00	£14.00	£84.00	BACS
LMS Priting	6691	Photocopying Legal	£49.56	£9.91	£59.47	BACS
I. Whittome	718	GPC Grass R&M	£45.00	£0.00	£45.00	BACS
Schwab & Co. Legal Services	CP	Legal Cricket Pitch	£143.00	£0.00	£143.00	BACS
					£0.00	
					£0.00	
UPON RECEIPT OF PWLB FUNDS					£0.00	
Environments For People	17-021	Bank Erosion	£25,000.00	£5,000.00	£30,000.00	BACS

2. **To agree the accounts to end of May 2017** - The Clerk had previously circulated the Accounts to end May 2017, which were approved.

17.31 Councillors' Reports and Recommendations

1 Update on Routine Land Work

- **Outdoor Gym** – RoSPA inspection was carried out in May and the following has been reported for our attention. All equipment came with a very low or low risk level. The only item(s) needing attention in due course is signage that has been vandalised. The Clerk to make arrangement for the signs to be made safe.
- **Bandstand** – Refurbishment of the small lake bandstand commenced in June by appointed contractor, K & L Property Services.
- **Vegetation around Lakes** – Contact has been made with Paul Holton to arrange the meeting for July, awaiting Adrian Bayliss of Vale Countryside Volunteers to confirm a date.

The Clerk

- **Land Use Requests** - A request had been received from R J Fitness for the use of the land on a regular basis. The PC agreed not to permit regular use by R J Fitness in light of problems experienced when permission had been granted to a similar fitness group. The Clerk to advise that the area is public land but privately owned and maintained.
- **Charity Event** - A request had also been received from Benson Fitness for a one-off use for a charity event. It was proposed and agreed to request an event plan be put together for Cllrs to consider. Costs (in line with AVDC charges) for use of the land to also be advised.
- **Land Repairs** - Quotation from Dave Lucas in respect of the Copse and top wire tension eyelets. It was proposed and agreed to refit wire and introduce adjustable eyelets to existing protection fence at a cost of £160 and to extend existing protection fence to meet up with post and rail at a cost of £720. All work to be carried out mimicking or improving on current materials and methods.

The Clerk

- 2 **Bank Erosion Project** – Environments for People are have now completed the erosion works. In the event the grass seed does not take (due to time of year), Hugh from Environments for People will return in the Autumn to reseed (FOC).

It was agreed to retain the Hera's fencing until the grass had established at a cost of £2/week per panel. It was proposed and agreed to keep the container for storage purposes (fencing and stakes left over from project) at a cost of £11/week. Agreed to move all land equipment (cones, MVAS equipment, placards etc.) from the Gatehouse to the container. Cllr Toler to organise planting around the container.

Cllr Toler

- 3 **To update on Land/Meadow Project**
Nothing to report.

- 4 **To update of Allotments**
Plant Sale – Email received from Roger Mills – Watermead Gardening Society

Just a note to say "thank you" to everyone who supported the plant sale at the May Fair on Sunday. Whether by lending equipment, donating plants, helping on the day or buying plants, cakes or jams etc.

It was all much appreciated and helped us raise a net sum of £82.80 (after £8.70 fee to the May Fair organisers). This will be split between the Allotment Society and our nominated charity "Brain Tumour Research"

- 5 **To report on Village View**
The Autumn edition is due out at the beginning of September. A resident was interested in writing articles and another was interested in joining the editorial team. The next meeting would be held in July and the deadline for articles was 26 July. The best front garden competition would be judged end July/beginning of August and would be included in this issue.

- 6 **To report on Village Hall**
ONGOING The rear wall to the hall. In light of the communication from WVLR works are delayed.

- 7 **To update on Transport & MVAS**
The Sentinel speeding equipment funded by the Greater Local Area Forum (LAF) would be collected at the LAF meeting the following week.

- 8 **Highways – Spine Road provision of verge bollards**
At the Annual Parish Council Meeting Cllr Severn and the Clerk reported that they had met with Mark Averill of BCC to discuss the PC's concerns over the Spine Road parking. Mark suggested a knee rail project. The Clerk had contacted both BCC Highways approved contractors Aylesbury Main and Forde & McHugh. A response has been received from Forde & McHugh advising they are unable to quote. Awaiting response from Aylesbury Mains.

Highways/Weeds – Update: Highways weeds works commenced 12th June 2017 by CLC Grounds Maintenance.

9 To update of Recreational Facilities – Nothing to report

17.32 Date of meetings

20 July 2017, 17 August 2017, 21 September 2017, 19 October 2017, 16 November 2017, 21 December 2017.

17.33 Due to the confidential nature of the business to be discussed, it will be necessary for a Councillor to move a motion to close the meeting to the press and public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Legal Review - Cllr Severn to circulate paperwork.

There being no further business the Chairman closed the meeting at 9.28 pm.