

## Watermead Parish Council Meeting

Thursday 15 June 2023 at 7.30pm  
Held at the Village Hall, Watermead

Attendees: Cllr Severn (Chair), Cllr A Schwab, Cllr I Schwab, Cllr M Morgan, Cllr A Bond  
Noreen Shardlow (Clerk), Michelle Jackson (Assistant Clerk) plus 1 member of the public – Graham Severn

### 23.13 Apologies

Cllr M Singleton, Cllr D Forder, Buckinghamshire Cllr Diana Blamires &  
Buckinghamshire Cllr Peter Cooper

### 23.14 Declarations of Interest

To declare any personal or prejudicial interests regarding the agenda – Cllr I Schwab on any items relating to Land Registry or Legal and Cllr A Bond on any items relating to Planning, the Community Board or Buckinghamshire Council.

### 23.15 To Receive Police Report re Protection of Persons & Property

No report received.

### 23.16 Open Forum for Parishioners at 7.40pm – 8.10pm followed by the Council Meeting

Unfortunately Andrew Kingdom was unwell and unable to attend in person but had made contact with the Clerk and will attend the July 2023 Meeting.

To receive report from Andrew Kingdom Community First Responder (CFR) with South Central Ambulance Service (SCAS) - My name is Andrew Kingdom, I have just moved into the area (renting a house in Whinchat) and looking at ways how I can help in the community more directly.

I volunteer as a member of the Community First Responder (CFR) with South Central Ambulance Service (SCAS). We are locals who can go on call to respond to 999 calls to assist the ambulance service as we can respond quicker to the local areas.

One of our duties we do and to assist in fundraising is help provide the Community with basic lifesaving first aid skills such as CPR and the like. I would like to offer to the Watermead Parish my services in running some evenings with this training for people. The only costs would be any donations you choose to make to help support the South Central Ambulance Service Charity which pays for the equipment and training for my CFR Role. All equipment for the sessions we would bring ourselves and instructors like myself are qualified to teach.

I would like to ask if this would be of any interest and if so how do we proceed from here?

The Chairman thanked the visitor for his attendance.

## Council Meeting

### 23.17 To agree the Minutes of the Annual Parish Council Meeting held 18 May 2023

The Minutes were agreed and signed as a true record of the meeting.

### 23.18 Planning Matters

- (1) To update on any Planning Applications submitted – no new applications submitted.

### 23.19 Neighbourhood Plan

Cllr Morgan reported that there had been little progress since the last meeting. A draft plan had been received from Sally Chapman and circulated to Cllrs. Dates for further engagement were agreed for 22 July in the Village Hall between 10am-12pm and then 12 August for the final draft plan.

## 23.20 Finance & Administration

### 1. To agree the payment schedule for June 2023

Payment Schedule		May-23		Payment Method (if Chq provide Number)		Comments
Company	Invoice No	Allocation	Net Amount	VAT	Gross Amount	
Mobile Mini	7002860121	R&M	£58.60	£11.72	£70.32	BACS
Ian Whittome	3rd May 2023	Grass	£50.00	£0.00	£50.00	BACS
CLC Grounds Maintenance	3071-3073	Grass, R&M, Litter & Allotments	£2,005.00	£0.00	£2,005.00	BACS
Michelle Jackson	May-23	Assistant Clerk	£278.60	£9.00	£287.60	BACS
Noreen Shardlow	May-23	Clerk & Office	£1,822.09	£0.00	£1,822.09	BACS
HMRC	May-23	PAYE & NI	£593.69	£0.00	£593.69	BACS
G. M. Hall & Co	May-23	PAYE Inc. P60	£30.00	£0.00	£30.00	BACS
Village Hall Management	May-23	Hall Management	£600.00	£0.00	£600.00	BACS
British Gas Village Hall	600026660	Village Hall Services	£211.25	£0.00	£211.25	BACS
Orchard Consulting	10403	Internal Audit 2022-2023	£270.00	£0.00	£270.00	BACS
Buckinghamshire Council Bins	613746	Village Hall & Land	£164.80	£0.00	£164.80	DD
D. Lucas	Await	Land Adhoc	£0.00	£0.00	£0.00	BACS
E.ON Next Electricity	A-CA102F38	The Gatehouse	£32.15	£1.61	£33.76	BACS
British Telecom	SM50260908	Village Hall & Office	£280.28	£56.06	£336.34	BACS
Rachel Seago	2397	Graphic Designer	£865.00	£0.00	£865.00	BACS
ACC (Event)	ACC/11925	Supplies for Larks	£366.00	£73.20	£439.20	BACS
Herts Supplies	CS537598	Supplies for Hall inc. Mat	£211.76	£42.39	£254.15	BACS
					£0.00	
<b>Routine Payments Total</b>			<b>£7,839.22</b>	<b>£193.98</b>	<b>£8,033.20</b>	
<b>Non Routine Payment</b>						
				£0.00	£0.00	BACS
				£0.00	£0.00	BACS
				£0.00	£0.00	BACS
<b>Non Routine Payments Total</b>			<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
						Contribution & Shortfall as per statement
						Shortfall as per statement
<b>Total</b>			<b>£7,839.22</b>	<b>£193.98</b>	<b>£8,033.20</b>	
Approval for Electronic Payments - To be signed by two Cllr. Signatories at meeting of the Parish Council	Cllr Signature:		Date Approved:			
	Cllr Signature:		Date Approved:			

Two further payments were agreed:  
 £345 to Dave Lucas for 2 walkway repairs, bin emptying on the small lake and removal of 2 dead swans.  
 £91.58 for printer toner.

- The accounts to the end of May 2023 were agreed.
- To confirm submission of 2022-2023 Year End Account to External Auditors.

## 23.21 Reports, Requests and Recommendations Received

### 1 To update on Land Registry Matters

Despite countless emails and voicemail messages, Cllr I Schwab had still not received a response from Burgess Salmon. It had been a year since contact had initially been made and it was agreed to make a complaint and ask for the case to be reallocated to a Partner.

Cllr I Schwab/  
Cllr S Severn

### 2 To update on Land & Routine Land Work Hanging Baskets

Installation due imminently.

#### Litter Bins

Purple bins reinstated from 22<sup>nd</sup> May 2023. It was agreed to decommission the fixed land bins for the summer period.

#### Works agreed and awaiting completion:

Existing Benches Ground Works D. Lucas  
Walkway Brackets

#### Watermead Piscatorial Update

Concern had been received from a Watermead resident with regard to the Turtle that has been spotted on the small lake. Contact had been made to the

Environment Agency by the Watermead Piscatorial Committee and the following response had been received from Laurence Hook, Fisheries Officer at the EA:

“I have done some reading and I have found that although having turtles on a lake isn't ideal the consensus is that they don't normally cause any problems. I also found that the reason they (although not native) are not normally included in lists of invasive species is that their eggs to hatch require them to be incubated at above 25 degrees for 60 days. This means they are extremely unlikely that they will be successfully able to breed in the UK. For this reason the RSPCA won't take in turtles that have been captured. The only option is to find an organisation or individual who will rehome the turtle. The difficulty here would be actually catching the turtle as I'm told they can be very hard to catch.”

**3 Large Lake Walkway Project**

Full report sent via email. Alternative bridging options were discussed. It was agreed that the Clerk would draft a document detailing the process, costs and risks for public consultation. This would also be made available at the next Neighbourhood Plan meeting on 22 July.

The Clerk

**4 To Report on Allotments**

A request had been received from an allotment holder to keep chickens at the allotments which the PC refused.

**5 To update on Village View**

The deadline for submission for articles is 26 July 2023. The Open Gardens winner to be included.

**6 To report on Village Hall**

Cllr Severn reported that residents had expressed concern regarding the issue of the roof and the wall and that a meeting had been arranged to discuss with them.

**7 To update on Transport/Highways**

The Clerk had received two land enquiries this week regarding pockets of land which were showing up as being owned by the original developers but included much Highways. The Clerk had referred to Cllr Bond and Paul Foot, Local Area Technician.

**8 Florence Nightingale Hospital Walk of Light & Open Gardens**

Florence Nightingale event to take place on Saturday 24 June and the Open Gardens to take place on 9 July.

**9 Larks by the Lake Spring Event Watermead Events Committee**

The event had been a success and at the time of report we are just waiting for the Fairground company to confirm their contribution. One of the stallholders had already booked a place for the Christmas Fair. Double parking was noted which had not been helped with the presence of the circus. It was suggested to put bollards along the spine road if a future event is planned. The events committee were congratulated for such a successful event.

**23.22 Date of meetings**

20 July 2023, 17 August 2023, 21 September 2023, 19 October 2023, 16 November 2023, 21 December 2023

There being no further business the Chairman closed the meeting at 20.26pm and thanked people for their attendance.