

Watermead Parish Council Meeting

**Thursday 15 November 2018 at 7.30pm
The Village Hall, Watermead**

Attendees: Cllr Severn (Chair), Cllr A Schwab, Cllr I Schwab, Cllr Rose, Cllr Toler, Cllr Singleton, Noreen Shardlow (Clerk), Michelle Jackson (Assistant Parish Clerk), plus 3 members of the public

18.63 Apologies

AVDC Cllr Ashley Bond, BCC Cllr Netta Glover, Cllr Gent

18.64 Declarations of Interest

To declare any personal or prejudicial interests regarding the agenda
Cllr I Schwab & Cllr A Schwab – All items relating to Crematorium and Legal.

18.65 To Receive Police Report re Protection of Persons & Property

PCSO Jo Morgan was unable to attend. There was no police report.

18.66 Open Forum for Parishioners at 7.40pm – 8.10pm followed by the Council Meeting

A parishioner queried the PC's options with regards to the Crematorium. The Chairman advised that the Secretary of State had decided not to call in the application. The PC would be taking legal advice from its lawyer and QC. The Chair had written to AVDC requesting that the application be returned to committee for a fair hearing, and that the decision is not, under any circumstances, devolved to officers for determination.

The Chairman thanked the visitors for their attendance.

Council Meeting

18.67 To agree the minutes of the Parish Council Meeting held on 18 October 2018

The Minutes were agreed and signed as a true record of the meeting.

18.68 Planning Matters

- (1) **To update on any Planning Applications submitted** – no updates.
- (2) **7/00771/APP - Watermead Village Car Park, Lakeside – Erection of 21 Flats** – At time of meeting we are awaiting a committee date.
- (3) **1401575/APP – Proposed Crematorium, The Riviera** – already discussed.

18.69 Finance & Administration

1. To agree the payment schedule for November 2018 - The Clerk had previously circulated the payment schedule for November 2018 which was approved.

Payment Schedule		Nov-18				Payment Method (if Chq provide Number)
Company	Invoice No	Allocation	Net Amount VAT		Gross Amount	
Mobile Mini	7000996003 & 7001023588	R&M Land	£96.00	£19.20	£115.20	BACS
Castle Water	14766403	Allotment Water	£20.83	£4.17	£25.00	BACS
British Gas	600026660	Village Hall Gas Supply	£51.95	£2.59	£54.54	BACS
Burgess Office Supplies	136/113545	Office Supplies	£25.85	£5.17	£31.02	BACS
Dave Lucas	Nov-18	R&M Land	£50.00	£0.00	£50.00	BACS
Ian Whittome	Nov-18	R&M Grass	£45.00	£0.00	£45.00	BACS
Michelle Jackson	Nov-18	Assistant Clerk	£225.15	£0.00	£225.15	BACS
Noreen Shardlow	Nov-18	Clerk & Office	£1,540.62	£0.00	£1,540.62	BACS
HMRC	Nov-18	PAYE & NI	£504.81	£0.00	£504.81	BACS
G. M. Hall & Co	Nov-18	PAYE	£20.00	£0.00	£20.00	BACS
Celebration Management Services	Nov-18	Hall Management	£600.00	£0.00	£600.00	BACS
CLC Grounds Maintenance	2142-2144	Litter, R&M & Grass	£1,294.00	£0.00	£1,294.00	BACS
Aylesbury Fire Systems Limited	13810	Fire Equipment Service	£44.50	£8.90	£53.40	BACS
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
Routine Payments Total			£4,518.71	£40.03	£4,558.74	
Legal/Crematorium Expenses						
Total			£4,518.71	£40.03	£4,558.74	
Approval for Electronic Payments - To be signed by two Cllr. Signatories at meeting of the Parish Council	Cllr Signature:		Date Approved:			
	Cllr Signature:		Date Approved:			

2. To agree the accounts to end October 2018 - The Clerk had previously circulated the Accounts to end October 2018 which were approved.
3. To confirm arrangements for 2019-2020 Budget Meeting – Thursday 13 December. The Clerk to send updated accounts and budget following input of November.

18.70 Councillors' Reports and Recommendations

1 Replacement Dog Waste Bin

Marcus Young Landscapes are awaiting arrival of new bin from manufacturer.

Lake Clearance/Islands

Awaiting Contractors D. Lucas & CLC Grounds Maintenance. Deferred due to blue/green algae, still awaiting a response from the Environment Agency. At time of report we are awaiting an update from Andy Killingbeck of the Environment Agency about the small lake floating islands.

Watermead Entrance Clearance

Graham Severn & Peter Dean, Watermead residents/volunteers have very kindly offered to clear the area around the entrance to Watermead. A site visit was made and there is some very severe vegetation, which cannot be removed by their gardening tools. The Clerk spoke with the PC's contractor Darren of CLC Grounds Maintenance and he is willing to clear within his monthly R&M budget. Once these works have been carried out Graham and Peter will attend to tidy the area.

Memorial Trees

Awaiting finalised confirmation of suggested trees. So far Marcus Militello has suggested ornamental Willows.

Kestrel Way Land Clearance

The homeowner is going to combine this work with new fencing as the vegetation has damaged their fencing. The Clerk was awaiting the agents to confirm scope of works and when they expect them to take place. The Clerk has also advised them if they are going to move the fence line closer to the path they will need to seek advice from AVDC planning as this borders a public highway. Ruth Turner at the Estate Agents was not able to confirm if the fence line will be the same but will find out for us.

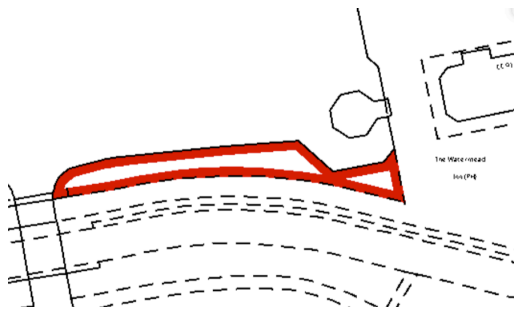
Ducks Signs

Julian Gent informed the PC of a campaign called Breaducation. A promotional/signage pack was ordered and at the time of report locations for installation are being identified. Julian was unable to be present at the November meeting however has very kindly offered in the event we need more signage, he would be willing to purchase.

River Thame Conservation Trust – To discuss acceptance of offer and arrange an onsite meeting. Cllr Rose and the Clerk to meet with Hannah Worker from RTCT.

PC owned area of the Piazza – As previously informed via email when on a routine walk with Dave Lucas we noticed a lifted paving slab on PC owned land near to the Piazza. As this was a trip hazard Dave Lucas has removed and will be replacing in due course.

Dave will also be sending a quote as the Clerk expressed concern about the lips on some of the steps, which will need some future maintenance. Approximately three years ago our contractor advised to remove the lips as they were becoming loose and due to the design would continue to do so. However when on site with Dave we noticed wear and in due course the actual brick would corrode/collapse. Dave advised installing thinner lips slabs, same depth as the step ensuring no overhang. The PC accepted the quote from Dave Lucas.



2 Allotments

Annual renewals process has now commenced. A general meeting of the Watermead Gardening Society took place 8th November 2018, draft minutes below:

Best Allotment Competition Presentation of Trophy & Runners Up prizes –Roger & Marion Mills were presented with the Pamela Hughes Coney Winners Cup and in the absence of Kate, Daphne & Charlotte the Clerk agreed to deliver the runners up prize. Peter Smith to officially write a thank you to Sue Severn.

It was further agreed to present the Allotment Wardens a gift for all their hard work throughout the year. A vote of thanks was given to Sheena Hudson, Sheree

Smith & Peter Smith.

It was further agreed to continue with the Best Allotment Competition and a request to be made to have the plots judged in June/July 2019 by Cllr Rose.

Timings for water to be turned off – Clerk to ask Graham Howse to turn the water off as soon as possible.

Empty plots – The Parish Council contractor has been and tended to those plots that he can, due to debris left on the plots. Peter to visit in the new-year and send an email to all to clear debris from their plots or vacant plots next to them. Peter will then arrange a site visit with The Clerk.

Parking on site – The Clerk to send an email to advise immediately no driving onto the site.

Treasurers Report – No report received from Caroline Crouch. The committee has funds and monies raised from events gives 50% to charities. We believe there is circa £90 in the account.

AGM 2019 - 2nd May 2019

General Meetings 2019 – Informal meeting to be at The Clerk's Office
Wednesday 6th February 2019

Cllr Rose agreed to judge the Best Kept Allotments in 2019.

3 To report on Village View

Cllr Singleton reported that the December issue would be going to the printers that evening. Robin from Eagle has gone on leave for 6 months due to losing his Mum and Dad in quick succession and now his wife is seriously ill. John Evans will be looking after us in the meantime. Delivery was expected on Friday and distribution over the weekend. Calendars were also being printed which would be on sale at the Christmas Fair.

4 To update on Village Hall

Nothing to report.

5 To update on Transport including Revised Water Rider Service

Devolved Services - Following the recent unitary announcement, Buckinghamshire County Council have had to reconsider the devolution service offer for 2019 and beyond.

They advised with the possible changes coming over the next 2-3 years, it would be short-sighted of them to issue 4-year contracts or not give us all the opportunity to revisit the discussions we had around other devolved services Local Councils could take from us as a unitary council.

In light of this, and the on-going pilot of additional maintenance services, they have decided to offer a 1-year devolved contact (from 1st April 2019) to all Local Councils who *already* have a Local Council Devolution Scheme Agreement with them.

Water Rider Timetable/Route Change/Change of Bus Stop Location

The Chair had written to Cllr Netta Glover regarding concerns over the size of the bus. The original agreement was for the Water Rider size bus to go through Watermead. BCC brought the bus to show parishioners and despite concerns it has been a huge success. However, the recent route change and the larger vehicles, more people and changes to the timetable make it a wholly different proposition. Watermead residents are very concerned. A double decker size bus is wholly unacceptable as it is over large for Lark Vale in particular where

there are many parked cars, on both sides of the road. It cannot safely pass through these parked vehicles without deviating from its route and should any vehicle be coming in the opposite direction it will not be able to back up. The Chair had requested a meeting to discuss the issue.

The Clerk to enquire as to whether the bus stop would be moved to the other side of the road.

6 To update on Highways **** AWAITING INSTALLATION ** Village Gates**

Further to our June Parish Council meeting and the update provided on the Village entrances gates, I am pleased to report the following advice from Matthew Whincup our Local Area Technician, Buckinghamshire County Council confirming both gates will be replaced (see below).

"Now that you have confirmed the gate is no longer serviceable I will order a new replacement along with a matching one for the other side of the road. The gates we use now are actually made of plastic and are a lot easier to maintain and keep clean. They have a wood effect and look just like the original wooden ones but better in my opinion.

I need to confirm what size gates we need as the manufacturer does various widths and I will want to match the size as close as possible to the original ones. I need to have a measure up first then I will order them. It can take a while for the gates to be made and name sign attached".

Proposed Toucan Crossing and Cycle Path

**** AWAITING UPDATE **** As reported at the January 2018 Parish Council a meeting was arranged with Paul Ahluwalia, Traffic Signal Engineer of Buckinghamshire County Council, Cllr Severn, Cllr Rose and the Clerk. The meeting was arranged for Buckinghamshire County Council to provide an outline of what the above-mentioned scheme entails.

Paul advised that at present the remit is to provide a costing to install a Toucan crossing at the point where the Pegasus (horse crossing) crossing was initially proposed on the A413. This was part of the original planning agreement for the Buckingham Park development opposite Watermead. To accompany the crossing, a formal cycle-path is proposed to provide an adequate and usable amenity for those wishing to use the crossing. This element will require extensive (7m) cutting back of the verge-line to allow construction of a cycle-path. Only when a costing has been provided and funding addressed (believe the whole project will be over budget), will a final decision be made on whether to proceed with construction.

The Parish Council provided Paul with the necessary maps and advised that they believe the Parish Council owns the land in question.

The next steps are for Paul to commission a topographical survey and make Land Registry enquiries to determine land ownership. Upon results of this Paul will make contact with us.

Highways Bus Bollards – The bus bollards at Lark Vale are not operational. The bid for installation of a new system was successful and installation is imminent.

7 Christmas Events

The craft fair was fully booked. A meeting with Father Zimmerman had been arranged for Wednesday.

18.71 Date of meetings

20 December (Finance Working Group), 17 January 2019, 21 February, 21 March, 18 April, 16 May, 20 June, 18 July, 15 August, 19 September, 17 October, 21 November, 19 December.

18.72 Due to the confidential nature of the business to be discussed, it will be necessary for a Councillor to move a motion to close the meeting to the press and public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

There being no further business the Chairman closed the meeting at 9.00pm and thanked people for their attendance.