

Watermead Parish Council Meeting

**Thursday 16 June 2022 at 7.30pm
Held at the Village Hall, Watermead**

Attendees: Cllr Severn (Chair), Cllr A Schwab, Cllr I Schwab, Cllr S Mackay, Cllr M Singleton, Cllr M Morgan
BC Cllr Ashley Bond, Noreen Shardlow (Clerk), Michelle Jackson (Assistant Parish Clerk)
plus 2 members of the public – Graham Severn, Trevor Jones

22.13 Apologies

Cllr E Rose, BC Cllr Peter Cooper, Cllr D Blamires

22.14 Declarations of Interest

To declare any personal or prejudicial interests regarding the agenda – Cllr I Schwab – 22.21.1.

22.15 To Receive Police Report re Protection of Persons & Property

No report received.

22.16 Open Forum for Parishioners at 7.40pm – 8.10pm followed by the Council Meeting

No issues raised.

Cllr Bond advised that the Community Board were helping with the Ukrainian effort in Aylesbury. There were believed to be 44 refugees living in the Wing Community Board area which covered Watermead, Wing, Ivinghoe and Pitstone. Regular meetings were held at the Vineyard on a Thursday to provide support for the refugees.

The Bucks Plan would replace the Aylesbury Vale plan but could take several years to complete.

The Chairman thanked the visitors for their attendance.

Council Meeting

22.17 To agree the minutes of the Annual Parish Council Meeting held 19 May 2022

The Minutes were agreed and signed as a true record of the meeting.

22.18 Planning Matters

1. To update on any Planning Applications submitted

21/03659/AOP Outline planning application with all matters reserved except for landscape for change of use from garden centre to Industrial/Storage units. NO UPDATE

17/00771/APP Piazza Car Park Proposed Development NO UPDATE

- 2.** 22/01508/APP 43 Kestrel Way – Householder application for rear conservatory extension, front porch and garage extension - it was proposed and unanimously agreed that the PC had no objections to the planning application.

22.19 Neighbourhood Plan

Following on from the previous full update in February 2022, which was duly communicated via the Parish Council meeting, Village View and via various other media outlets, the latest progress can be seen as follows.

Following positive feedback and advice from our 'expert' retained consultant

Agreed next steps....

- 1) The NP Team has re-engaged Sally Chapman, Planning Consultant, to develop final wording for the 'Aims, Objectives and Vision' in relation to the Neighbourhood Planning Document. Sally Chapman now finalising.
- 2) Completion of the Land Assessment Survey is now at the final stage and will follow the formal process, which is set out in the NP guidelines. Important that all 'pockets' of land are identified and assessed against the criteria. This will enable the RAG report to be completed and subsequently communicated within the Plan.
- 3) Sally Chapman has now given members of the team subject matters to include within our plan and this includes:
 - Concept/History of Watermead (S. Mackay)
 - Sustainability (I. Schwab) –
 - Village Amenities, including Highways & Transport (NP Team) – all Cllrs to put a list together for consideration at the next NP meeting. The Clerk to obtain a public ROW map
 - Wildlife & Biodiversity (Cllr Rose to be asked to draft this section with the support of Paul Holton, Biodiversity Officer at BC and Dan Forder)
 - Completion of Land Assessment (P. Dean & N. Shardlow)

All Cllrs/The Clerk

Cllr Morgan

It was agreed to send each section to Sally for feedback as soon as they are near completion.

- 4) Through the Ministry of Communities and Local Government (MHCLG) Neighbourhood Planning Programme led by Locality, AECOM has been commissioned to provide design support to Watermead Parish Council. Ben from AECOM would be visiting Watermead end of June.

This document seeks to support Neighbourhood Plan policies that guide the assessment of future development proposals and encourage high quality design.

The team had their initial meeting and a Design Code will be developed in due course.

What is a Design Code?

The Governments Planning Policy Guidance defines design codes as:

A set of illustrated design requirements that provide specific, details parameters for the physical development of a site or area. I am reading this, as any new development would need to complement the existing design/concept.

Content also needs to be informed by the 10 characteristics of good places as set in the National Design Code, which are:

1. Identity
2. Built Form
3. Movement
4. Nature
5. Public Spaces
6. Uses
7. Homes
8. Buildings
9. Resources
10. Lifespan

A design code can be appended to the Neighbourhood Plan.

Once stages 1-3 above are complete, the next phase of engagement with both Residents and Businesses will take place, through publicly open events and communications through agreed media platforms. (To be confirmed)

Whilst 1, 2 & 3 take place, the Neighbourhood Plan Team will continue to gather the required Technical Evidence, which will be included to support the content of the Plan.

22.20 Finance & Administration

1. The payment schedule for June 2022 was agreed.

Payment Schedule Jun-22						Payment Method (if Chq provide Number)
Company	Invoice No	Allocation	Net Amount VAT		Gross Amount	
Mobile Mini	7002468211	R&M Land	£55.20	£11.04	£66.24	BACS
Ian Whittome	May & June 2022	Grass	£100.00	£0.00	£100.00	BACS
CLC Grounds Maintenance	2907-2910	Litter, R&M & Grass	£1,742.00	£0.00	£1,742.00	BACS
Michelle Jackson	Jun-22	Assistant Clerk	£258.01	£0.00	£258.01	BACS
Noreen Shardlow	Jun-22	Clerk & Office/Expenses	£1,697.10	£0.00	£1,697.10	BACS
HMRC	Jun-22	PAYE & NI	£594.35	£0.00	£594.35	BACS
G. M. Hall & Co	Jun-22	PAYE	£20.00	£0.00	£20.00	BACS
Village Hall Management	Jun-22	Hall Management	£600.00	£0.00	£600.00	BACS
Taplins Plant Limited	275675	Toilet Hire	£185.00	£37.00	£222.00	BACS
E.ON Electricity	A-CA102F38	Gatehouse Supply	£15.95	£0.80	£16.75	BACS
Dave Lucas	Jun-22	Cleaning & Adhoc	£100.00	£0.00	£100.00	BACS
Herts Supplies	CS537598	Cleaning Materials - Hall	£32.67	£6.53	£39.20	BACS
Buckinghamshire Council Bins	565985	Village Hall and Land Bins	£168.16	£0.00	£168.16	DD
British Gas Business	600026660	Village Hall Gas Supply	£89.48	£4.47	£93.95	DD
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
			£0.00	£0.00	£0.00	
Routine Payments Total			£5,657.92	£59.84	£5,717.76	
Non Routine Payment						
Total			£5,657.92	£59.84	£5,717.76	
Approval for Electronic Payments - To be signed by two Cllr. Signatories at meeting of the Parish Council	Cllr Signature: _____			Date Approved: _____		
	Cllr Signature: _____			Date Approved: _____		

2. To agree the year end accounts to the end of May 2022 - The Clerk had previously circulated the accounts to the end of May 2022, which were approved.

22.21 Councillors' Reports and Recommendations

1 To update on Land Registry Matters

Cllr I Schwab had been chasing and leaving messages at Burges Salmon but had had yet to receive any response. It was agreed that Cllr Severn would contact a

Cllr Severn

Senior Partner as the Parish Council had been requesting a meeting for over 6 months.

2 To update of Land & Routine Land Work

Small Lake Walkway - As per email from Cllr Rose the Clerk initially made contact with Hugh Roberts of Environments For People and subsequently David Patrick. The Clerk agreed to meet next Wednesday afternoon.

From: David Patrick <david@eforp.co.uk>
Subject: RE: Watermead Walkway
Date: 14 June 2022 at 17:48:18 BST
To: Noreen Shardlow <noreen.shardlow@watermead-pc.gov.uk>

Dear Noreen

I am sorry to see that the walkway appears to be moving but it does seem to have stood up to use in the other pictures. As you know from Hugh, he has retired from Environments for People and we are no longer undertaking construction works. Having said that, I am happy to come down and take a look at the problem – I am currently working in the Midlands on a railway project throughout the week.

My initial thoughts are that, if it is sinking, then that particular part was either founded on a soft pocket of ground, or that the outflow from the pipe in that area has washed away the ground under the post. A visual inspection and a few measurements will show if it is sinking

If that is the case, then a repair could be quite straightforward and could be undertaken by one of your contractors with a little knowledge from me.

At the moment I'm not committing to any speculation of course, but would be willing to come and see it and advise on remedial action if required in return for my costs being met which would come to £250+VAT

If this is agreeable to you I could come down next week so I have the necessary instruments with me? Would Wednesday afternoon suit you?

I look forward to hearing from you

Kind regards
David

David Patrick
Director

Cllr Singleton reported on the Guillemot residents who advised her that Neil Douglas were coming out to cut the lake edge trees down. Cllr Singleton replied that the trees were on parish council land and it would be criminal damage. The residents had been invited to attend the PC meeting.

Cllr Morgan alerted the PC to possible blue-green algae on the large lake. The forecast rain may clear it over the weekend. If not the Clerk to report to the EA and, if confirmed, notices would be displayed.

3 Watermead Piscatorials Update

The Watermead Piscatorials final Working Group day took place Saturday 11th June 2022. On this day the two remaining swims on the island were repaired, and one new one was installed where the old "disabled" swim was. The Watermead Piscatorials utilised the Parish Council's offer for a lunch at the Watermead Inn and they were so grateful this.



Martin Mynott & Don Smith wish to record their vote of thanks to Steve, Michael and "OZ" for helping out today, also thanks for the slabs Mark, who wasn't able to make it due to work commitments.

4 Large Lake Footways Project Update

Work has commenced.

5 Report received from Roman Park Community Trust

A lady had been provided with a bike and a helmet which meant that she could now travel across town for her work.

More and more people were in need of food and this week had been a record. The Trust would need to start fundraising soon.

6 To update on Allotments

The AGM had been held and everything was going well.

7 To report on Village View

The Autumn edition would be published in September and the closing date for contribution was 26 July. A map would be included on the back page. An update on the Neighbourhood Plan would also be included inviting people to attend the engagement day to be held on 10 September.

8 To update on Village Hall

The Cubs would be meeting at the village hall weekly.

9 To update of Transport/Highways

The hanging baskets were due imminently.

10 Photography Competition/Exhibition

To be held online on 17 September 2022.

11 Jubilee Event

The Clerk to send a report via email as soon as all vendors have confirmed contributions.

The Clerk

12 Watermead Events Committee Film Night

To be held on 17 September 2022. The Events Committee group were discussing the possibility of holding a food festival in the afternoon prior to the film night. A Committee meeting to be held and then confirmed plans/Event Management Plan can be presented to the Parish Council.

22.22 Date of meetings

21 July, 18 August, 15 September, 20 October, 17 November, 15 December

There being no further business the Chairman closed the meeting 9.21pm and thanked people for their attendance.