

Watermead Annual Parish Council Meeting

**Thursday 17 May 2018 at 8:15pm
The Village Hall, Watermead**

Attendees: Cllr Severn (Chair), Cllr A Schwab, Cllr I Schwab, Cllr Singleton, Cllr Toler, Cllr Rose, Cllr Gent
Noreen Shardlow (Clerk), Michelle Jackson (Assistant Parish Clerk),
plus 1 member of the public

Cllr Schwab took the Chair.

18.11 Election of Chairman & Acceptance of Office

Cllr Severn was nominated Chairman. The nomination was seconded, 5 were in favour and 1 abstention. There were no further nominations. Cllr Severn was duly elected Chairman. The relevant Acceptance of Office documents were signed.

Cllr Severn took the Chair.

18.12 Election of Vice-Chairman & Acceptance of Office

Cllr A Schwab was nominated Vice-Chairman. The nomination was seconded, 5 were in favour and 1 abstention. There were no further nominations. Cllr A Schwab was duly elected Vice Chairman. The relevant Acceptance of Office documents were signed.

18.13 Apologies

None

18.14 Declarations of Interest

To declare any personal or prejudicial interests regarding the agenda
Cllr I Schwab & Cllr A Schwab – All items relating to Crematorium and Legal.

18.15 To Receive Police Report re Protection of Persons & Property

To discuss any Neighbourhood Watch matters – TVP - No police report received. The Chair reported that the police had attended the Berryfields meeting the previous evening and report that there had been no burglaries or car crime in the last month. Police patrols had been increased.

18.16 Open Forum for Parishioners at 8.25 pm – 8.55 pm followed by the Council Meeting

Discussed during the Annual Parish Meeting.

The Chairman thanked the visitor for his attendance.

Council Meeting

18.17 To agree the minutes of the Parish Council Meeting held on 19 April 2018

The Minutes were agreed and signed as a true record of the meeting,

18.18 Planning Matters

(1) **To update of any Planning Applications submitted** – none received
(2) **17/00771/APP** – Watermead Village Car Park, Lakeside – Erection of 21 Flats. At time of report we are awaiting a committee date. Determination deadline was set for the end of the month and no request for an extension had been made.

(3) 1401575/APP – Proposed Crematorium, The Riviera – a copy of the PC's letter (R. Kimblin text), John Brearley's email & Cllr Severn's letter to the Secretary of State had been emailed to Cllrs.

18.19 Finance

- To agree the payment schedule for May 2018 - The Clerk had previously circulated the payment schedule for May 2018, which was approved. Two further payments were approved:
 MVAS repairs - £175 for Watermead's share as it is owned jointly
 John Brearley - £1k legal

Payment Schedule		May-18			
Company	Invoice No	Allocation	Net Amount	VAT	Gross Amount
E.ON Electricity	10750983470	Village Hall Electricity	£136.65	£6.83	£143.48
E.ON Electricity	13519464970	Gate House Electricity	£50.36	£2.52	£52.88
E.ON Electricity	11469595940	Bandstand Kiosk	£25.15	£1.26	£26.41
Orchard Consulting	418	Internal Audit 17/18	£250.00	£0.00	£250.00
Mobile Mini	7000804469	Container Hire	£44.00	£8.80	£52.80
R. Seago	10052018	Village View - Summer 18	£835.00	£0.00	£835.00
British Gas	600026660	Village Hall - Gas	£103.46	£5.17	£108.63
Burgess Office Equipment	136/109575	Village Hall	£69.00	£13.80	£82.80
M. Jackson	May-18	Assistant Clerk	£225.15	£0.00	£225.15
N. Shardlow	May-18	Clerk & Office	£1,540.62	£0.00	£1,540.62
G. M. Hall & Co.	870	Payroll May 2018	£20.00	£0.00	£20.00
HMRC	May-18	HMRC & NI	£504.81	£0.00	£504.81
David Lucas	16052018	R&M	£300.00	£0.00	£300.00
Ian Whittome	2052018	R&M	£45.00	£0.00	£45.00
Celebration Management Serv.	308	Village Hall Management	£600.00	£0.00	£600.00
CLC Grounds Maintenance	2024	R&M	£600.00	£0.00	£600.00
CLC Grounds Maintenance	2023	Allotments	£400.00	£0.00	£400.00
CLC Grounds Maintenance	2022	Grass Cutting	£500.00	£0.00	£500.00
CLC Grounds Maintenance	2021	R&M	£450.00	£0.00	£450.00
CLC Grounds Maintenance	2020	Litter	£632.00	£0.00	£632.00
Legal/Crematorium Expenses					
Chambers No. 5	645617	Legal - R. Kimblin	£1,750.00	£350.00	£2,100.00
Abington Consulting Eng.	4686	Legal - Crematorium	£850.00	£170.00	£1,020.00
Caroline Longman	18002-18004	Legal - Crematorium	£1,348.00	£0.00	£1,348.00

- To agree the accounts to end April 2018 - The Clerk had previously circulated the Accounts to end April 2018, which were approved.
- To confirm the Council have agreed the Annual Governance Statement** – It was confirmed that the Council have agreed the Annual Governance Statement.
- To confirm the Council have agreed the Accounting Statements** - It was confirmed that the Council have agreed the Accounting Statements.
- To report Annual Internal Auditor Report** - The council's internal auditor report had been received and confirmed accounts have been carried out in accordance with compliance and relevant procedures expected.
- Funding Buckinghamshire County Council Cllr Netta Glover – Schemes of local importance update** - Cllr Netta Glover advised it has been decided that in view of the state of the roads following the worst winter for a decade, members will use all their allowance on patching. Netta Glover will liaise with our Local Area Technician Matthew Whincup to sort out a priority having taken into account the parishes preferences.
- General Data Protection Regulations – The Clerk had sent all the documentation/policies to Cllrs and pending an announcement on 25

May the Clerk would bring the relevant documentation to the June meeting for adoption.

18.20 Councillors' Reports and Recommendations

1 Dave Lucas to install the 2 British Legion Silent Soldiers, which had now arrived.

Hanging Baskets - A quote of £1,953 had been received for the hanging baskets, which was approved.

Replacement Dog Waste Bin – At time of report Marcus Young are awaiting arrival of new bin from manufacturer.

Land Signs – Actioned Carried out by D. Lucas.

Tree on the small lake and other routine works – Greg O' Callaghan to visit.

Lake Clearance – Contractors D. Lucas & CLC Grounds Maintenance are made aware that these works have been agreed and deferred to Spring 2018. Awaiting date.

Small Lake Bandstand – The Watermead Piscatorials have asked when will we be reopening the small lake island. If this is going to be a long-term measure could we consider having a lockable barrier so they can access.

Boundary Fencing – 3 quotes had been received for 150m of stock fencing. It was agreed to get the boundary officially marked out with pegs and Cllr I Schwab to write to Westerleigh advising of the PC's intentions to protect its land.

Cllr I Schwab

Walk around mound – Cllr Rose reported that the pathway needed clearing. The Clerk to ask CLC Grounds Maintenance to do as part of their routine maintenance.

The Clerk

Small Lake Tree – A request has been made from a new 1st floor flat owner of Guillemot Court to thin the trees of the below image. The PC discussed this but declined the request.



Community Volunteers - A date had been arranged with Adrian Bayliss for 12 September to clear the wilderness meadow and volunteers were welcome.

A request had been received to continue using the balloon field to run a fitness class at 6am on Monday, Wednesday and Friday mornings. As this had been requested and used by the community it was agreed to allow it to continue.

3 Stroke Association Resolution Fun Run

Unfortunately, the Stroke Association had to cancel the rearranged Resolution Run at Watermead, which was due to take place on Sunday 29th April 2018, because of the very wet weather conditions.

This was not a decision taken lightly and after working very closely as a team and monitoring ground conditions, it was agreed this was the right decision for all participants and volunteers' safety.

The Event has been cancelled and they may consider hosting a summer run in 2019.

4 May Event

The committee of volunteers had everything in hand for the event.

5 To update of Allotments

At the Allotments AGM it was agreed to hold the "best allotment" competition again and ask Cllr Eric Rose to be the judge. It was decided June would be a good time for Cllr Rose to judge, reasoning due to the adverse weather. Some discussion followed regarding who could enter. It was decided that the person(s) winning were not entitled to enter the following year.

Cllr Sue Severn presented Gail Lisok with the winners' cup, to be known as the "Pam Cup" in memory of her mother Pamela Hughes Coney. Sue has very kindly agreed to donate personally a cup each year.

A bottle of wine was presented to Katarzyna Szydlo for second place.

6 To report on Village View

The Summer edition would be distributed over the weekend in time for the Larks by the Lake event.

7 To update on Village Hall

Nothing to report.

8 To update on Transport & MVAS

The MVAS was back and the Sentinel would be on Watermead next week.

9 To update on Highways

Highways Weed Treatment – CLC Grounds Maintenance have started applying treatment. At time of report the Spine Road has been treated. Ongoing.

The Clerk

Proposed Toucan Crossing and Cycle Path

**** AWAITING UPDATE **** As reported at the January 2018 Parish Council a meeting was arranged with Paul Ahluwalia, Traffic Signal Engineer of Buckinghamshire County Council, Cllr Severn, Cllr Rose and the Clerk. The meeting was arranged for Buckinghamshire County Council to provide an outline of what the above-mentioned scheme entails.

Paul advised that at present the remit is to provide a costing to install a Toucan crossing at the point where the Pegasus (horse crossing) crossing

was initially proposed on the A413. This was part of the original planning agreement for the Buckingham Park development opposite Watermead. To accompany the crossing, a formal cycle-path is proposed to provide an adequate and usable amenity for those wishing to use the crossing. This element will require extensive (7m) cutting back of the verge-line to allow construction of a cycle-path. Only when a costing has been provided and funding addressed (believe the whole project will be over budget), will a final decision be made on whether to proceed with construction.

The Parish Council provided Paul with the necessary maps and advised that they believe the Parish Council owns the land in question.

The next steps are for Paul to commission a topographical survey and make Land Registry enquiries to determine land ownership. Upon results of this Paul will make contact with us.



Highways Bollards – The bus bollards at Lark Vale are still operational. We are still waiting to hear if the bid for installation of a new system is successful and chasing on a regular basis direct with Transport for Bucks and Cllr Netta Glover.

10 Photography Exhibition/Competition

Cllr Rose proposed and it was agreed to hold an exhibition on 13 October in the Village Hall. The event would be advertised in the September edition of the Village View and on the All About Watermead Facebook group. Cllr Rose to produce the rules. There would be 3 categories Watermead Wildlife, Watermead Scenery and an open category. Cllrs Gent and Rose to liaise regarding prizes.

Cllr Rose/
Cllr Gent

18.21 Date of meetings

21 June, 19 July, 16 August, 20 September, 18 October, 15 November, 20 December (budget)

18.22 Due to the confidential nature of the business to be discussed, it will be necessary for a Councillor to move a motion to close the meeting to the press and public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

There being no further business the Chairman closed the meeting at 9.35pm and thanked people for their attendance.