

Watermead Parish Council Meeting

Thursday 17 September 2020 at 7.30pm
Via Video Conferencing

Attendees: Cllr Severn (Chair), Cllr A Schwab, Cllr Singleton, Cllr I Schwab, Cllr Rose, Cllr Toler
AVDC Cllr Ashley Bond, BC Cllr Netta Glover
Noreen Shardlow (Clerk), Michelle Jackson (Assistant Parish Clerk)
Mick Morgan, Cristina Martin-Fernandez plus 1 member of the public

20.40 Apologies

Cllr Peter Dean

20.41 Declarations of Interest

To declare any personal or prejudicial interests regarding the agenda – none

20.42 To Receive Police Report re Protection of Persons & Property

Following the formation of the Community Boards by Buckinghamshire Council, Watermead now comes under the local neighbourhood policing team based at Wing. PCSO Matthew Sansom and PCSO Tina Hobson have both made introductions to the Parish Council. In the coming weeks we will receive copies of the team poster and further information that they would like to be circulated within Watermead.

They've also asked for the Parish Council to forward our priorities, areas of concern and problems we face here at Watermead for the new team to look into.

The email address will change in due course but for now if we do need to make contact the email address is

greatbrickhillwingivinghoeNHPT@thamesvalley.pnn.police.uk

"Have Your Say" meetings to be held on 26/28 September in the Piazza. Times to be advised and posters to be displayed on noticeboards once received.

20.43 Open Forum for Parishioners at 7.40pm – 8.10pm followed by the Council Meeting

Cllr Glover had emailed her report which had been circulated to Cllrs.
No issues were raised by parishioners.

The Chairman thanked the visitors for their attendance.

Council Meeting

20.44 To agree the minutes of the Parish Council Meeting held on 20 August 2020

The Minutes were agreed and signed as a true record of the meeting. It was proposed and agreed that the Clerk should sign on behalf of the PC.

20.45 Planning Matters

1. To update on any Planning Applications submitted – The Clerk reported that she had received 2 emails from residents regarding a potential breach of a recently approved planning application. Clerk to contact Buckinghamshire Council Planning.

The Clerk

2. 20/02819/APP 105 Lark Vale – Side extension over existing garage – Cllr I Schwab, Cllr A Schwab and Cllr Singleton had undertaken a site visit. It was agreed to object to the application on the grounds of loss of garage, loss of driveway and no off road parking on a main bus route. It was overdevelopment of the site and the description on the plans was not accurate. A request to be made that the planning officer consults Highways and undertakes a site visit.

The Clerk

3. Community Infrastructure (CIL) S106 Neighbourhood Plan – It was agreed that Cllr Severn would draw up a report for consideration next month. Cllr Dean, Mick Morgan and Hany Girgis had agreed to assist.

Cllr Severn

20.46 Finance & Administration

1. To agree the payment schedule for September 2020 - The Clerk had previously circulated the payment schedule which was approved.

Payment Schedule		Sep-20			Payment Method (if Chq provide Number)
Company	Invoice No	Allocation	Net Amount	VAT	Gross Amount
Mobile Mini	7001744911	R&M Land	£51.60	£10.32	£61.92 BACS
Buckinghamshire Council	Village Hall Bin	Village Hall	£35.50	£0.00	£35.50 DD
Ian Whittome	Sep-20	Grass	£45.00	£0.00	£45.00 BACS
Eagle Graphics	27096	Village View Printing Litter, R&M, Grass &	£1,822.00	£0.00	£1,822.00 BACS
CLC Grounds Maintenance	2553-55 & 2568	Allotment Cut	£1,958.00	£0.00	£1,958.00 BACS
Michelle Jackson	Sep-20	Assistant Clerk	£230.52	£0.00	£230.52 BACS
Noreen Shardlow	Sep-20	Clerk & Office/Expenses	£1,621.29	£0.00	£1,621.29 BACS
HMRC	Sep-20	PAYE & NI	£500.55	£0.00	£500.55 BACS
G. M. Hall & Co	Sep-20	PAYE	£20.00	£0.00	£20.00 BACS
Celebration Management	Sep-20	Hall Management	£600.00	£0.00	£600.00 BACS
Wait & Load Emergency Tree	28th August 2020	Tree work Spine Road	£150.00	£0.00	£150.00 BACS
RTM Landscapes	2436	Emergency Tree Works	£440.00	£88.00	£528.00 BACS
D. J .Lucas	20082020	Tree Works x 3	£300.00	£0.00	£300.00 BACS
E.ON	0114 6959 5940	Land Electricity	£9.01	£0.45	£9.46 BACS
Rachel Seago Designs	2036	Design	£905.00	£0.00	£905.00 BACS
Burgess Office Supplies	136WATPA	Dep Clerk Supplies	£72.42	£14.46	£86.88 BACS
British Gas	600026660	Watermead Village Hall	£13.76	£0.68	£14.44 BACS
Vale Countryside Volunteers	91	Land R&M	£150.00	£0.00	£150.00 BACS
Information Commissioners Office	Z3321511	GDPR - Data Protection Fee	£40.00	£0.00	£40.00 BACS
<u>Routine Payments Total</u>			<u>£8,964.65</u>	<u>£113.91</u>	<u>£9,078.56</u>
<u>Non Routine Payment</u>			£0.00	£0.00	£0.00
Total			<u>£8,964.65</u>	<u>£113.91</u>	<u>£9,078.56</u>
Approval for Electronic Payments - To be signed by two Cllr. Signatories at meeting of the Parish Council					
Cllr Signature: _____		Date Approved: _____			
Cllr Signature: _____		Date Approved: _____			

2. To agree the accounts to the end of August 2020 - The Clerk had previously circulated the accounts to the end of August 2020, which were approved.
3. Co-option Vacancy (Mr. Phil Toler) – agreed to defer until next month as one of the candidates was unavailable at the meeting.
4. Dispensation Application – Section 33 of Localism Act 2011 received and accepted from Peter Dean
5. Deputy Clerk – Replacement Laptop – Cllr Severn to supply a spare one.

Cllr Severn

20.47 Councillors' Reports and Recommendations

- 1 **To update on Land and Routine Land Work Spratt Endicott Parcels of Land**
Awaiting response from Crown Estates.

Small Lake Trees/Vegetation

We have now heard back from RTM Landscapes, Patrick Kernan and Greg O'Callaghan with regard to a tree survey.

Greg O'Callaghan advised that he is unable to carry out a survey due to current work commitments. Patrick is only able to survey the small lake for us, again due to work commitments but will take a walk around a small Lake and report back to us (no charge).

Therefore the only company that is able to carry out full official survey of all our land walks/ pathways for us is RTM Landscapes. Wayne Samuels of RTM has confirmed that the cost to survey is £750 plus VAT. If we proceed with this quotation the works can be carried out towards the end of this week.

In the event we agreed to proceed prior to Thursdays meeting a minute of our decision will be ratified and recorded. The tree survey would be undertaken on Wednesday.

Field Access Point

The Clerk was in the process of making contact with the 3 landowners. Cllr Bond to make enquiries with Buckinghamshire Council as they appear on the title deeds. The Clerk to forward details to Cllr I Schwab.

Cllr Bond
The Clerk/
Cllr I Schwab

Litter & Land Usage, including outdoor Gyms & BBQ

Awaiting confirmed collection date from David Ogilvie Engineering.

Dog Bin Request

Awaiting response from Buckinghamshire Council to see if they would install a dog bin on the Public Right of Way land, following a report that dog poo bags were being thrown into their hedges.

Small Lake Fallen Trees

Patrick Kernan (approved contractor) has now removed all fallen trees from the small lake.

Crematorium Screening

July 2020 – The Parish Council reviewed and agreed new locations for potential planting. Copies to be sent to Alan Jose.

Alan Jose has been advised of BBOWT's concerns and advised to cease any further planting until we advise of an alternative location.

Revised plan sent to Cllrs.

12th June 2020 - Whilst on site with Marcus Militello it was noted that some Willow Trees have been planted along the bank of the river. This was not carried out by BBOWT. To be discussed.

Cllr Severn and the Clerk met with Alan Jose, Westerleigh Ambassador and Marian Webb, recently appointed Regional Manager of Westerleigh on Thursday 23rd January 2020. The agreed proposed planting plans were provided to Westerleigh who have agreed to pass these onto their landscape/grounds team for possible inclusion. We are awaiting a response from Alan Jose to advise and for a further meeting to take place. Delayed due to COVID-19 restrictions.

At the November 2019 Parish Council meeting a draft proposed planting plan was circulated and agreed. A meeting between the Parish Council and Alan Jose of Westerleigh has been arranged for later in the month.

Walkway Brackets Installation - Waiting a confirmed date from D. Lucas

Request to Use Band Stand

The Clerk advised that a request had been received for a group of 5 to use the

bandstand for a practice session once a week. It was agreed that the Clerk should check the regulations subject to which the PC had no objections.

The Clerk

Fair on Watermead

Cllr Bond reported that thorough checks had been undertaken and the fair would be COVID compliant. Environmental Health would be on site at all times to ensure social distancing and compliance. The Clerk would report back to parishioners who had made enquiries.

The Clerk

2 Vale Countryside Volunteers (VCV) Update

Wednesday 9th September 2020 as arranged The Vale Countryside Volunteers (VCV) attended. The agreed work to cut a path through the woodland up to the river on land near the allotments has now been complete. 12 volunteers from VCV attended and three volunteers from Watermead, this included Peter Dean and myself.

As agreed at our August 2020 meeting a follow update visit is planned for Wednesday 21st October 2020. It will be on this visit that a path through the woodland near to the crematorium will be created.

3 Large Lake Footways Report & Small Lake Walk/Erosion Update

Environments For People attended Thursday 20th August 2020. Provisional plans previously sent, awaiting confirmed drawings and costings.

4 Large Lake Tree(s) Request received from Hamid Pardis

25th August 2020 a communication was received from Hamid Pardis requesting a copy of the Parish Council's management plan for trees in our control.

At the August 2020 meeting of the Parish Council we agreed to the £120 cost to cut back the pathway (as per below). This work has now been added to the schedule of CLC Grounds Maintenance.

5 Watermead Volunteer Army & The Watermead Inn COVID-19 Scheme

Cllr Severn reported that the army was going from strength to strength and about to form a registered charity. Tesco and Greggs to make weekly donations. 2/3 people have dropped out as they are now able to support themselves whilst others are now needing help. A lady from Citizens Advice would be joining to give advice. A job club would be created to support people looking for advice on applying for work, CVs, interviews etc. Food collections continue on Watermead every Saturday morning.

6 To update on Allotments

The Clerk reported that 52 plots had been let, 4 new plots created and now let and there were 12 still currently held on the waiting list.

7 To report on Village View

Cllr Singleton reported that there had been a printing problem with some issues of the Autumn edition having duplicate and/or missing pages. The next edition would be published in time for Christmas but the usual Christmas events would unfortunately not be taking place. The deadline for submissions would be 26 October. Cllr Singleton to do an article on All About Watermead and create a gallery of crafters. Cllr Severn to set up an online store for Watermead crafters. The best decorated house competition would still take place.

Cllr Singleton
Cllr Severn

8 To update on Village Hall & COVID-19 Measures

At the August 2020 meeting of the Parish Council permission for Kumon Maths to return to the hall was approved. However, due to the "Educational Bubbles" Kumon are unable to return as we are not allowed to alternate the pupils, even on a weekly basis. We will continue to monitor and as and when the bubbles for pupils can be alternated Kumon will return.

Below I have provided the latest Government advice on Community Buildings.

The Government Guidance for Community Facilities has been re-issued. It confirms that COVID19 Secure halls can continue to host more than 6 people in total from Monday 14th September within their capacity limits, if people are in household groups of no more than 6, socially distanced from other household groups.

This appears unlikely to prevent most community activities in community halls which had begun or were about to restart, as appropriate social distancing arrangements should be in place already. However, some halls may need to consider adjustments. Events in outdoor spaces organised by businesses, charitable or political organisations or public bodies can continue to have more than 30 attending, providing these social distancing rules are followed.

Pre-Schools and Schools are exempt from the group limit of six. Further exemptions include: Children's playgroups, indoor and outdoor sports and exercise classes, youth activities and voluntary or charitable services.

Photographic Competition

Cllr Rose suggested continuing with the competition but moving it online. Ron Adams may not be able to attend. Agreed to discuss further offline.

9 WLRA & Compton Property Management

Christopher Evans, Property Manager from Compton Property Management has been in contact to advise as follows.

Instructions are soon to be placed with a contractor for stage 2 external internal repairs and decorations to be started. A programme is yet to be finalised. If all proceeds to plan, We expect commencement on site October 2020 and completion as soon as possible thereafter, weather permitting.

A pre-start meeting between appointed surveyors, contractor and Compton management will be arranged in the next few weeks.

The schedule of works sets out details of the Labour and materials needed to complete this contract. The contractor will need clarification of details before placing orders for materials.

Residents are requested to review the details of questions set out in the document previously emailed, discuss options, debate requirements and to unanimously agree on answers to those questions.

At time of report we are awaiting the Schedule of Works costing and year end accounts.

10 Provision of new Pre-School

The Clerk reported that the preschool had been operating for 2 weeks and all was going well.

11 To update on Transport & MVAS

Proposed Toucan Crossing and Cycle Path – Awaiting Update

Cllr Severn reported that the MVAS had been charged and Sentinel would be ready for use in a week or so once it returned from Oving. The Clerk reported that a volunteer had come forward to assist with speed checks.

12 To update on Highways

Highways – Spine Road Parking & Safety – Response received from Buckinghamshire Council

Parking on the junction of Stonechat and The Brambling continues to be a problem and residents remain very concerned. Attached below is an image taken to highlight the problem.

Due to the costings received last month, access protection markings maybe the best solution. It was therefore agreed to assist the residents and the Parish Council would formally ask highways to install on this junction. It was also agreed to include information on the law on parking near junctions in the Spring issue of the Village View.

The Clerk
Cllr Singleton



Following the reports received by the Parish Council during July 2020 in respect of parking along the spine road, junction at the end of Stonechat & Brambling, Guillemot Way the following response was received from Buckinghamshire Council.

Thank you for your email below regarding issues in Watermead for inconsiderate parking. Unfortunately because there are no Yellow lines there is no enforcement to prevent parking in these areas, you could go down the route of contacting the Network Improvement Team to carry out a feasibility Study to look at best solutions to try and resolve however this will only move issue somewhere else plus costs for Study are approximately £2,000 - £4,000 which will require a consultation with all involved and would suspect there will be a few which do not agree with any proposals.

You could think about the possibility of installing a white Access Protection Marking with No Parking within the line however this is only advisory and cannot be enforced. The parking on footpaths restricting use for Pedestrians and Disabled use Police PCSO should deal with it however it would most likely be a very low priority for them. You do have devolved services and therefore you can write to the residents who are parking on the footpaths. Below is extracts from Buckinghamshire website and Highway Code for parking on junctions again that is Police issue.

Highway Code

The nearest you can park to a junction is 10 metres (or 32 feet).

This is to allow drivers emerging from, or turning into, the junction a clear view of the road they are joining. It also allows them to see hazards such as pedestrians or cyclists at the junction.

20.48 Date of meetings

15 October, 19 November, 17 December

There being no further business the Chairman closed the meeting at 20.38pm and thanked people for their attendance.