

## Watermead Parish Council Meeting

Thursday 20 July 2023 at 7.30pm  
Held at the Village Hall, Watermead

Attendees: Cllr Severn (Chair), Cllr A Schwab, Cllr M Morgan, Cllr A Bond, Cllr M Singleton, Cllr D Forder  
BC Cllr Diana Blamires, Noreen Shardlow (Clerk), Michelle Jackson (Assistant Clerk)  
plus 2 members of the public – Graham Severn, Andrew Kingdom

**23.23 Apologies**  
Cllr I Schwab

**23.24 Declarations of Interest**  
To declare any personal or prejudicial interests regarding the agenda – Cllr A Bond on any items relating to Planning, the Community Board or Buckinghamshire Council.

**23.25 To Receive Police Report re Protection of Persons & Property**  
Several emails had been received from parishioners regarding security around Watermead and they had been advised to make contact directly with the Police. There is nothing the PC can do and no crime has been committed in connection with the occupants of the hotel.  
The PC reiterated that people should call 999 if a crime is taking place. Cllr Singleton to include an article on this in the Village View. Cllr Singleton

**23.26 Open Forum for Parishioners at 7.40pm – 8.10pm followed by the Council Meeting**

To receive report from Andrew Kingdom Community First Responder (CFR) with South Central Ambulance Service (SCAS) - My name is Andrew Kingdom, I have just moved into the area and looking at ways how I can help in the community more directly.

I volunteer as a member of the Community First Responder (CFR) with South Central Ambulance Service (SCAS). We are locals who can go on call to respond to 999 calls to assist the ambulance service as we can respond quicker to the local areas.

One of our duties we do and to assist in fundraising is help provide the Community with basic lifesaving first aid skills such as CPR and the like. I would like to offer to the Watermead Parish my services in running some evenings with this training for people. The only costs would be any donations you choose to make to help support the South Central Ambulance Service Charity which pays for the equipment and training for my CFR Role. All equipment for the sessions we would bring ourselves and instructors like myself are qualified to teach.

I would like to ask if this would be of any interest and if so how do we proceed from here?

The PC thanked Andrew for his offer and would be delighted to accept first aid training sessions in return for a donation to charity. Andrew to find out the maximum number of spaces per class and available training dates. Sessions to be held for a couple of hours evening and/or weekends.

Cllr Diana Blamires advised that since the new contractor started there are 15 teams working evenings and weekends on fixing potholes. Also three-quarters of the gullies to be done for the year have been done. The BC had opposed the ULEZ extension into Buckinghamshire. Cllr Bond added that the London Mayor was trying to abolish the one day travel card which the BC had also opposed.

Cllr Blamires advised that she is on the education committee who were looking into what could be done to support parents who suspect their children have ADHD/Autism at an earlier stage rather than them having to wait 2 years for a

diagnosis/statement.

Graham Severn wished to thank the Clerk for clearance of the small lake tree and sorting the bushes. He reported that by the beach at the end of the new walkway, the footpath had become overgrown. The Clerk confirmed that this was on Darren's schedule to do.

The Chairman thanked the visitors for their attendance.

### **Council Meeting**

#### **23.27 To agree the Minutes of the Parish Council Meeting held 15 June 2023**

The Minutes were agreed and signed as a true record of the meeting.

#### **23.28 Planning Matters**

- (1) **To update on any Planning Applications submitted** – no new applications submitted.
- (2) 23/01860/APP 10 Waxwing Close – Documentation sent via email – it was agreed to remain neutral (no objections) to the proposed planning application
- (3) 23/01880/APP 26 Ayleswater – Documentation sent via email – it was agreed to remain neutral (no objections) to the proposed planning application for rendering. It was commented that whilst these works were being undertaken, builder's vehicles were being parked on the pavements opposite the end of Kingfisher causing an obstruction. The neighbour's hedge was also overhanging the footpath making it difficult to pass safely. Article to be included in the Village View regarding parking on pavements.

Cllr Singleton

#### **23.29 Neighbourhood Plan**

Open Day to be held on Saturday 22<sup>nd</sup> July 2023 10-12pm for the Green Spaces piece and a general update on where we are with the plan. A follow up Open Day would be held on Saturday 12<sup>th</sup> August 2023 10-2pm to provide some of the final bits of feedback from the first Open Day which will fulfil Regulation 14 which requires the draft Neighbourhood Plan proposal to be the subject of a pre-submission consultation before it is submitted to the local authority for independent examination. The consultation for this should last at least 6 weeks.

Sally Chapman our retained Planning Consultant will be attending our August Open Day.

Cllrs discussed how to make the plan and the work undertaken more visible to people on a regular basis. It would be included on the website and a number of copies to be distributed around local businesses. QR codes were also discussed.

## 23.30 Finance & Administration

### 1. To agree the payment schedule for July 2023

Payment Schedule		Jul-23		Payment Method (if Chq provide Number)		Comments
Company	Invoice No	Allocation	Net Amount VAT		Gross Amount	
Mobile Mini	7002918627	R&M	£58.60	£11.72	£70.32	BACS
Ian Whittome	09/06 & 17/7/2023	Grass	£100.00	£0.00	£100.00	BACS
CLC Grounds Maintenance	3126-3128	Grass, R&M, Litter & Allotments	£2,195.00	£0.00	£2,195.00	BACS
Michelle Jackson	Jul-23	Assistant Clerk	£278.60	£9.00	£287.60	BACS
Noreen Shardlow	Jul-23	Clerk & Office	£1,822.09	£0.00	£1,822.09	BACS
HMRC	Jul-23	PAYE & NI	£593.69	£0.00	£593.69	BACS
G. M. Hall & Co	Jul-23	Payroll	£20.00	£0.00	£20.00	BACS
Village Hall Management	Jul-23	Hall Management	£600.00	£0.00	£600.00	BACS
E.ON Next Electricity	A-7F27D6CF	Bandstand Electricity	£31.99	£1.60	£33.59	DD
RoSPA Playsafety Limited	71911	Walkway Inspection	£252.00	£50.40	£302.40	BACS
Buckinghamshire Council Bins	07537 - 2205057984	Village Hall & Land	£223.10	£0.00	£223.10	DD
D. Lucas	Await	Land Adhoc	£0.00	£0.00	£0.00	BACS
E.ON Next Electricity	A-CA102F38	The Gatehouse	£29.85	£1.49	£31.34	BACS
Herts Fullstop	H072303806	Village Hall Supplies	£110.78	£22.16	£132.94	BACS
Google Cloud Limited	4754520191	PC Email Addresses	£29.90	£0.00	£29.90	DC
					£0.00	
<b>Routine Payments Total</b>			<b>£6,345.60</b>	<b>£96.37</b>	<b>£6,441.97</b>	
<b>Non Routine Payment</b>						
Windowflowers	55957	Hanging Baskets	£2,210.00	£442.00	£2,652.00	BACS
				£0.00	£0.00	BACS
				£0.00	£0.00	BACS
<b>Non Routine Payments Total</b>			<b>£2,210.00</b>	<b>£442.00</b>	<b>£2,652.00</b>	
<b>Total</b>			<b>£8,555.60</b>	<b>£538.37</b>	<b>£9,093.97</b>	
Approval for Electronic Payments - To be signed by two Cllr. Signatories at meeting of the Parish Council		Cllr Signature:	Date Approved:			
		Cllr Signature:	Date Approved:			

Two further payments were approved - Dave Lucas £470 for various litter removals, various graffiti, walkway posts, vandalism repairs and tree works and British Gas £31.01

### 2. The accounts to the end of June 2023 were agreed.

## 23.31 Reports, Requests and Recommendations Received

### 1 To update on Land Registry Matters

Latest update that Cllr I Schwab has received from Burges Salmon following many communications sent.

*I email further on this matter and apologies for the delayed response.*

*As you are aware, our instructions are to dispose of the Property to your client on the agreement that the parts currently used as gardens will be transferred accordingly. We have lately been in communication with some of these owners and we have advised them to contact you directly to discuss the logistics of this as this can be done either post completion or as simultaneous sub sales.*

*I have passed on the information contained in your letter of April to the surveyor to ascertain whether an appraisal is still required and if so, we will require an explicit undertaking or fees on account to instruct the surveyor.*

*As soon as I have a response, I will come to you and I assure you I will expediate the matter.*

Cllr I Schwab to chase.

Cllr I Schwab

### 2 To update on Land & Routine Land Work New Walkway Kestrel Way

Following a report received from Cllr Morgan, Dave Lucas was requested to attend and repair one of the uprights on the walkway.

The Clerk to make contact with Focuss Construction as the issue should be covered under warranty. It was suggested asking him to do a routine check of the walkway.

### **Watermead Piscatorial Update**

Watermead Piscatorials had an incident a couple of weeks ago with a disabled member falling over on the peg and being unable to get up until some walkers assisted him.

They are going to organise making 2 pegs disable friendly and have met up at the lake and discussed the needs, he has been very good at explaining what is needed and I thought I would ask if this will be ok.

The 2 pegs are currently in need of repair and 1 is opposite the exercise park and the other is by the bridge with the small inlet.

They will be a bit larger than the others 1.5 metres by 1.0 metre and made of galvanised steel and topped with composite decking. We hope to do this in the next few weeks.

If this works out we could replace the other swims as needed but a bit smaller. Will this be ok?

### **Works agreed and awaiting completion:**

Existing Benches Ground Works D. Lucas  
Walkway Brackets

#### **3 Large Lake Walkway Project**

Full report sent via email. Costs/risks to be put together with a flow chart to hand out at the Neighbourhood Plan meeting

The Clerk

#### **4 To Report on Allotments**

The Annual Competition is scheduled to take place Monday 24<sup>th</sup> July 2023. Watermead Gardening Society requested Cllr Severn to judge the competition. Cllr Severn advised that she had witnessed someone coming out of the allotments leaving the gate open and unlocked.

Cllr Severn

#### **5 To update on Village View**

The deadline for submission for articles is 26 July 2023. The Open Gardens winner to be included. Cllr Blamires to do a report of the Larks by the Lake event.

#### **6 To report on Village Hall**

The Parish Council agreed use of the hall by Michelle Jackson for a charity event to raise funds for Breast Cancer Now.

A resident had commented to Cllr Forder that the disabled parking spaces in the Piazza car park were either not marked very well or always occupied. The Clerk confirmed that this concern had already been passed to Compton Property Management.

#### **7 To update on Transport/Highways**

Report received from Zoe Ford at Buckinghamshire Council

I have spoken to the ITS team re the VAS and the street lighting team with regards to the bollards and street lights:

The VAS on Watermead - we have been informed that the ITS team will be adding the replacement VAS to the new replacement column LC008, this will be a strengthened column so the VAS can be installed on the column thus avoiding an extra pole and avoiding street clutter. They are awaiting a date when the

replacement column will be installed. The Vehicle Activated Sign (VAS) on exit from the estate was inspected on 20 March 2023 and the main control Printed Circuit Board (PCB) was found to have failed. This component is now obsolete and we are unable to source a new replacement. We are trying to source a salvaged part to use otherwise we may have to look at replacing the whole sign. This work is on a programme of works but they are not able to provide me with a firm date unfortunately.

The bollards and street light on Watermead - Column LC018 which needs replacing and 2 bollards also - the column is on an imminent program of works and the Bollards are on a program following the column replacements.

They hope that they will start by the middle of September.

Thanks were given to Cllr Bond and Cllr Blamires for chasing these long outstanding issues on behalf of the PC.

## **8 Florence Nightingale Hospital Walk of Light & Open Gardens**

The Open Gardens Event raised the following:

Entrants & Donation	£109.49
Sally Stocker Donation	£37.00
<b>TOTAL</b>	<b>£146.49</b>

Cllr Severn and the Clerk to meet with the Florence Nightingale Event Organiser, Bill Richards, on Friday 21<sup>st</sup> July 2023 to discuss both events and provide feedback.

Cllr Severn/  
The Clerk

## **9 Larks by the Lake Spring Event Watermead Events Committee**

The Clerk was still chasing monies due in.

## **23.32 Date of meetings**

21 September 2023, 19 October 2023, 16 November 2023, 21 December 2023

There being no further business the Chairman closed the meeting at 8.40pm and thanked people for their attendance.