

Watermead Parish Council Meeting

**Thursday 21 April 2022 at 7.30pm
Held at the Village Hall, Watermead**

Attendees: Cllr S Severn (Chair), Cllr A Schwab, Cllr I Schwab, Cllr E Rose, Cllr S Mackay, Cllr Singleton
BC Cllr Ashley Bond, BC Cllr Diana Blamires
Noreen Shardlow (Clerk), Michelle Jackson (Assistant Parish Clerk)
plus members of the public: Graham Severn

21.99 Apologies
Cllr M Morgan

21.100 Declarations of Interest
To declare any personal or prejudicial interest regarding the agenda – Cllr I Schwab
21.107 (1) Land Registry Matters

21.101 To Receive Police Report re Protection of Persons & Property
No police report received.

21.102 Open Forum for Parishioner at 7.40pm-8.10pm followed by the Council Meeting
Cllr Blamires reported that BC had updated its waste policy which now allowed for trades waste to be taken to tips without charge.

The Chairman thanked the visitors for their attendance.

Council Meeting

21.103 To agree the minutes of the Parish Council Meeting held 17 March 2022
The Minutes were agreed and signed as a true record of the meeting.

21.104 Planning Matters
1. To update on any Planning Applications submitted
2. **21/03659/AOP** - Outline Planning Application with all matters reserved except for landscape for change of use from garden centre to Industrial/Storage Unit – no update.
3. **17/00771/APP** - Piazza Car Park Proposed Development – no update.

Cllr Bond reported that all 3 Ward Cllrs must now call in a planning application for it to be brought to committee. BC Cllrs Cooper and Blamires to call in both these planning applications.

21.105 Finance & Administration
1. To agree the payment schedule for April 2022 – the Clerk had previously circulated the payment schedule which was approved.
2. To agree the accounts to the end of year 2021-2022 - The Clerk had previously circulated the end of year accounts which were approved.

Payment Schedule		Apr-22					
							Payment Method (if Chq provide Number)
Company	Invoice No	Allocation	Net Amount	VAT	Gross Amount		Comments
Mobile Mini	7002401462	R&M Land	£55.20	£11.04	£66.24	BACS	
Ian Whittome	28/03/2022	Grass	£50.00	£0.00	£50.00	BACS	
CLC Grounds Maintenance	2873-2875	Litter, R&M & Grass	£1,466.00	£0.00	£1,466.00	BACS	
Michelle Jackson	il 2022 & Hol. Pay	Assistant Clerk	£530.66	£0.00	£530.66	BACS	
Noreen Shardlow	il 2022 & Hol. Pay	Clerk & Office/Expenses	£3,113.02	£0.00	£3,113.02	BACS	
HMRC	April & Hol. Pay	PAYE & NI	£1,750.30	£0.00	£1,750.30	BACS	
G. M. Hall & Co	Apr-22	PAYE	£20.00	£0.00	£20.00	BACS	
Village Hall Management	Apr-22	Hall Management	£600.00	£0.00	£600.00	BACS	
Martin Nolan Support Services	Mar-22	Clearance	£1,298.87	£259.78	£1,558.65	BACS	
E.ON Electricity	A-CA102F38	Gatehouse Supply	£16.80	£0.84	£17.64	BACS	
Castle Water	2258070	Allotments	£102.81	£20.56	£123.37	BACS	
The National Allotment Society	S3651A	Allotment Subscription	£55.00	£11.00	£66.00	BACS	
Buckinghamshire Council Bins	Apr-22	Village Hall and Land Bins	£91.75	£0.00	£91.75	DD	
G. O'Callaghan Tree Care Ltd	3358	R&M	£650.00	£130.00	£780.00	BACS	Removal of storm damage limb: small lake
Buckinghamshire Association of Local Councils	3740	BALC Subscription	£355.66	£0.00	£355.66	BACS	
Community Impact Bucks	5648	Community Buildings Membership	£54.17	£10.83	£65.00	BACS	
North Bucks Parishes Planning Consortium	2022-2023	Subscription 2022-2023	£20.00	£0.00	£20.00	BACS	
Routine Payments Total			£10,230.24	£444.05	£10,674.29		
Non Routine Payment							
Ian Collett		Neighbourhood Plan Graphics	£1,510.00	£0.00	£1,510.00		
			£0.00	£0.00	£0.00		
Total			£11,740.24	£444.05	£12,184.29		
Approval for Electronic Payments - To be signed by two Cllr. Signatories at meeting of the Parish Council		Cllr Signature:				Date Approved:	
		Cllr Signature:				Date Approved:	

- 3 Insurance Renewal 2022-2023 – the Clerk had circulated and the insurance renewal had been reviewed by email.
4. To appoint Internal Auditor – Gus Orchard had been appointed Internal Auditor.
5. Process to renew the following Parish Council Policies:
 - Standing Orders (including Risk Assessment)
 - Financial & Procurement Regulations
 - Communications Policy
 - Asset Register
 - Memorial Policy

The Clerk to email the above policies to Cllrs for approval at the May meeting.

The Clerk

21.106 Neighbourhood Plan Update

Cllr Severn reported that a meeting had been arranged with Planning Consultant, Sally Chapman for Friday next week and that they now had the digital design code awarded. The Clerk reported that the land assessment was nearly complete and a copy was circulated to Cllrs. The Clerk also reported that with regard to funding received last year, due to delays in the project, £5k would need to be returned and a funding application resubmitted. Cllr Severn reported that information boards would be displayed at the Jubilee Event and questionnaires would be available. Businesses to also be engaged with. Westerleigh had been most helpful and were keen to be part of the plan.

21.107 Councillors' Reports and Recommendations

1 To update on Land Registry Matters

Cllr I Schwab to organise a meeting with the Treasury Solicitors as soon as possible

Cllr I Schwab

2 To update on Litter, Land and Routine Land Work

Dog Poo Bin

Communication had been received from a resident of Guillemot Court regarding the smell coming from the dog poo bin located at the end of Guillemot court on the edge of Lakeside Care home boundary. It was agreed to relocate near the crescent and also enquire about adding a bin by the field on Kestrel Way.

The Clerk

Lake Debris Communication

Update: The below works have been actioned and complete. Contractor used Nolan Support Services.

Crematorium Screening

A meeting with Alan Jose and Vivienne Centala scheduled w/c 25th April 2022.

Works agreed and awaiting completion:

Walkway Brackets D. Lucas

Existing Benches Ground Works D. Lucas

Benches delivered awaiting installation.

Tree Management

Works complete by Greg O' Callaghan.

Following the storm Friday 18th February 2022 all emergency tree works were actioned by Dave Lucas and Darren Adamson. The tree by the small lake water outlet was reported to me as having some broken/dangling branches and required a tree climber to attend. As this works is deemed an emergency I have agreed for Greg O' Callaghan to attend and remove the many dangerous branches. (RTM were contacted to price/attend but my call was diverted/international ring tone)

Whilst on site with Greg O' Callahan did notice a further damaged tree by the bandstand on the small lake. Whilst this tree does not pose an immediate risk, he was concerned in the event of a storm. To reduce the below tree by 4-5 meters and remove waste will cost £650 plus VAT.

Update: Subsequently RTM Landscapes attended to inspect and believed the tree did not pose a risk. No action taken.

Tree Reduction – Kingfisher Update – Works Complete

A request had been received from a resident of Kingfisher who was seeking permission to reduce the height of trees to his boundary. These works were now complete.

3 Watermead Piscatorials Update

Martin Mynott had made contact to advise the uptake following a request for volunteers to help with work around the small lake has not been too good. It is looking very likely that the only date going ahead would be just 8 May.

4 Large Lake Footways Project Update

The Clerk was awaiting a response from Max Mossman.

An announcement from the PC providing an update on the large lake footways project and the reason behind the delay would be included on the website and shared on the All About Watermead Facebook page.

5 Report received from Roman Park Community Trust

Cllr Severn reported that the Trust was still going strong and another container was being purchased. Now that Berryfields PC has moved into Roman Park Hall, a site compound has been made for the containers. There was a shortage of food with many more families needing help. £5 for 25 items. Although the Trust currently had sufficient funds, grant funding was available.

6 To Update on Allotments

Over the past few months the Watermead Gardening Society arranged many working group dates and have made significant improvements to the allotments. This included the clearance of non-worked plots, the boundary and hedgerows (fly-tipped goods). All the debris/items were piled into the allotment car park for removal. Sadly the storm in February caused further damage to the allotments but the Committee again arranged a further clearance day and repaired many sheds, returned many pots to plots and removed all the broken glass and placed in the car park for clearance. I arranged for Martin Nolan to remove as it was too much for D. Lucas and we guesstimated a weight of 2 tons. Unbelievably it was 3.9 tons (the glass was 1 ton alone). I attach below images of the debris and also the lovely planters the group have made which look lovely on the entrance.

Moving forward the Chairman, Wardens and Maintenance Officers of the Allotments are ensuring that all debris is removed on a regular basis. The debris is to be taken by the plot as opposed to leaving in the car park area. Fly-tipped goods will be reported to the PC as normal.



7 To report on Village View

Cllr Singleton reported that the deadline for submissions was 26 April and the issue had a good amount of contributions. Cllr Blamires to produce an article. Rachel Seago was producing a Jubilee event poster. Coco Tamarind was a new advertiser. Cllr Severn reported on the fitness pods advertorial which would also be included.

Cllr Blamires

8 To update on Village Hall (including return of groups)

The Clerk was still awaiting a response from Comptons.

9 To update on Highways & MVAS

BC would be claiming for a new MVAS and lamp post through insurance. A streetlighting contact at BC to be provided to the Clerk.

Cllr Rose reported that when the work had been done on the crossing, cones and fencing had been left behind. One of the cones was now in the small lake and out of reach to be retrieved. Cllr Severn to remove the fencing. The remains of the lamp post were discussed and the difficulty the Clerk was having getting this attended to. Cllr Blamires suggested any outstanding issues should be reported to her or BC Cllrs Bond/Cooper so they could follow up on the PC's behalf.

Cllr Blamires

10 Watermead Photography Competition 2022

It was agreed to hold the event online on 17 September 2022.

11 Jubilee Event & Events Committee Update

Event management plan to be sent to all in due course. Phil Gomm's fee was £3.5k. As there was only £1k in budget for the Jubilee Event it was proposed to

take £2.5k out of the legal budget. Freedom of Watermead scrolls to be presented to Dave Lang and Mr Stephens. Children of Watermead would receive a commemorative medal.

21.108 Date of meetings

19 May (plus AGM at 7pm) – (Cllr Singleton gave her apologies in advance), 16 June, 21 July, 18 August, 15 September, 20 October, 17 November, 15 December

21.109 Due to the confidential nature of the business to be discussed, it will be necessary for a Councillor to move a motion to close the meeting to the press and public under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

Staff Review – agreed prior to the meeting by email

There being no further business the Chairman closed the meeting at 8.54pm and thanked people for their attendance.