

## Watermead Parish Council Meeting

Thursday 21 September 2017 at 7.30pm  
The Village Hall, Watermead

Attendees: Cllr Severn (Chair), Cllr A Schwab, Cllr Rose, Cllr I Schwab, Cllr Singleton, Cllr J Gent, Cllr Toler  
Noreen Shardlow (Clerk), Michelle Jackson (Assistant Parish Clerk),  
BCC Cllr Netta Glover, AVDC Cllr Ashley Bond plus 4 members of the public

**17.44 Apologies**  
None

**17.45 Declarations of Interest**

To declare any personal or prejudicial interests regarding the agenda – Cllr A Schwab & Cllr I Schwab – All items relating to Crematorium and Legal.

**17.46 To Receive Police Report re Protection of Persons & Property**

No police report received. There was concern regarding the lack of police resources.

**17.47 Open Forum for Parishioners at 7.40 pm – 8.10 pm followed by the Council Meeting**

Cllr Glover gave her report which would also be circulated by email. Cllr Bond reported that the Vale of Aylesbury Local Plan would be out for consultation during November and December. The scrutiny meeting to be held on Monday 25 September was open to the public. A second birthday celebration event would be held for the vale lottery which has helped 169 causes.

Cllrs and members of the public expressed their concern regarding House of Fraser closing down.

The Chairman thanked the visitors for their attendance.

### Council Meeting

**17.48 Watermead Inn Event – no report received**

**17.49 To agree the minutes of the Parish Council Meeting held on 20 July 2017**

The Minutes were agreed and signed as a true record of the meeting.

**17.50 Planning & Licensing Matters**

1. To update on any Planning Applications submitted **17/02812/ADD** – Holiday Inn, Garden Court, Watermead, illuminated signage. Consent given 13<sup>th</sup> September 2017.

**2. 17/03162/APP – 3 Peregrine, Watermead – Garage Conversion**

The PC had been consulted in respect of a garage conversion (plans sent under separate email). However the Clerk advised of the Lawful Development Certificate Application (LDC) application for a loft conversion. As the PC it is not consulted but it is important when considering as this changes the overall application that we have been consulted on. Residents neighbouring the property have expressed concern. After consideration it was agreed to object to the garage conversion on the grounds of loss of parking and overdevelopment.

Concern was also expressed generally on the number of garage conversions/extensions on Watermead resulting in the loss of parking spaces.

**3. 17/00071/APP (2<sup>nd</sup> Consultation) – Watermead Village Car Park Erection of 21 flats** – Cllr Severn and the Clerk had carried out a traffic survey which would be included with the objection letter to AVDC. The PC to speak at the committee meeting. The PC was thanked for its hard work on this matter.

**4. 14/01575/APP – Proposed Crematorium, Riviera Site** – the sequential test had not yet been submitted.

## 17.51 Finance & Administration

1. **To agree the payment schedule for September 2017** – the Clerk had previously circulated the payment schedule which was approved.

Company	Invoice No	Allocation	Net Amount	VAT	Gross Amount	Payment Method (if Chq provide Number)
Castle Water	TW0052007468	Allotments	£71.40	£14.28	£85.68	BACS
Information Commissioners Off.	032AEA720352	Office Data Protection	£35.00	£0.00	£35.00	BACS
Mobile Mini - Container	7000517940	R&M	£44.00	£8.80	£52.80	BACS
David Lucas	150917	Land R&M	£75.00	£0.00	£75.00	BACS
British Gas	600026660	Village Hall	£4.24	£0.21	£4.45	BACS
Vale Countryside Volunteers	56	Land R&M	£150.00	£0.00	£150.00	BACS
Ian Whittome	8131	R&M	£45.00	£0.00	£45.00	BACS
Rachel Seago	210817	Village View	£830.00	£0.00	£830.00	BACS
Eagle Graphics Printers	22863	Village View	£1,542.00	£0.00	£1,542.00	BACS
Hertfordshire Supplies	H071705683	Village Hall Cleaning Sup.	£51.40	£10.28	£61.68	BACS
Celebration Management Service	CPF0292	Village Hall Management	£600.00	£0.00	£600.00	BACS
G M Hall & Co.	771	PAYE	£20.00	£0.00	£20.00	BACS
Michelle Jackson	Sep-17	Assistant Clerk	£225.15	£0.00	£225.15	BACS
Noreen Shardlow	Sep-17	The Clerk	£1,532.18	£0.00	£1,532.18	BACS
HMRC PAYE & NI	Sep-17	PAYE & NI	£516.29	£0.00	£516.29	BACS

2. **To agree the accounts to end of August 2017** - The Clerk had previously circulated the Accounts to end August 2017, which were approved.
3. **To consider introducing a Land Request Policy** – The Clerk had prepared and circulated a draft policy and once the fees and deposit clause had been added in, the Clerk to review with Cllr I. Schwab for adoption. Cllrs agreed to adopt.

Cllr Schwab/  
The Clerk

## 17.52 Councillors' Reports and Recommendations

### 1 Update on Routine Land Work

**Update routine works** – all going well.

A communication had been received regarding the amount of goose poo and whether the PC had any plans to address it next summer. The Clerk to make contact with the contractor to see about the possibility of pressure washing.

The Clerk

A query had been received regarding Osprey Walk gardens along the front of the lake where 2 of the gardens had been cut away. It was reported that all of the land was owned by 2 properties and that the resident should take up their query directly with them.

**Access to Parish Council land** – The Clerk had obtained a quote of £600 to remove the trees and stumps to reopen the footpath. Cllr Rose expressed concern that there would still be a need to cross the crematorium driveway. He therefore proposed to maintain access for the PC by installing a lockable gate to the left of the gatehouse wide enough to get a mower though to the nature reserve. The Clerk to obtain a quote and Cllr Severn to speak to her contact. A further quote to be obtained for cutting a pathway north of the allotments/behind the mound.

The Clerk/  
Cllr Severn

**Bank Erosion Works & Fencing** – As the bank area was growing, it was agreed to take the fencing down on a trial basis.

The Clerk

**Lake Clearance** – Dave Lucas to remove the rubbish from the lake and Darren to dispose of at a cost of £350 between them. It was agreed to hold off until the Spring when the water levels were lower.

### 2 To update on Working Group Day

Cllr Rose reported the day had gone well with more than a dozen Vale Countryside Volunteers and 5 from the community. It was agreed to ask them back next year at a cost of £150.

Cllr Rose

### 3 To update on Allotments

Cllr Rose had judged the allotment competition.

**ONGOING** Ditches site inspection is still to be carried out by Buckinghamshire County Council who will come back to us in due course with their findings and suggestion of works. TFB have just rearranged Local Area Technician areas. Matthew Whincup will continue with Watermead.

**4 To report on Village View**

The Autumn issue of the Village View had been issued and the next one due out at the end of November in time for the Craft Fair on 2<sup>nd</sup> December. The closing date for submissions was end of October.

**5 To report on Village Hall**

The Clerk had repainted the main hall and confirmed the skirting boards will be painted during the October half term break.

The Clerk

**6 To update on Transport & MVAS**

Sentinel speeding equipment had now been delivered.

**7 Highways**

The bollards had been down for 3 weeks. An engineer had been out and a part ordered.

**8 To report on Christmas Events**

Christmas Fair to be held on 2<sup>nd</sup> December 11 am to 5 pm was fully booked and being widely advertised. The vicar, Safesax and Santa had been booked for the Carol Concert to be held on 9<sup>th</sup> from 6 pm.

**17.53 Date of meetings**

19 October 2017, 16 November 2017, 21 December 2017 (budget meeting).

**17.54** Due to the confidential nature of the business to be discussed, it will be necessary for a Councillor to move a motion to close the meeting to the press and public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

**Planning/Legal Review**

There being no further business the meeting closed at 9.20 pm.